

## **Invitation of Quotation**

**for Supply and Installation of Water Tank 10,000 or (5000 Ltr.) x 2  
Nos as per the Fire Prevention and Safety Inspection Report**

**At**

**Indian Red Cross Society , Odisha State Branch , Bhubaneswar**

**Quotation No.: 1207/ RC/CEM/008/2022**

**Issue Date : 24<sup>th</sup> August, 2022**

**Last Date of Submission : 02<sup>nd</sup> , September, 2022 at 11:00 AM.**

**Opening Date of Tender: 02<sup>nd</sup> , September, 2022 at 03:00 AM.**

**INDIAN RED CROSS SOCIETY , ODISHA STATE BRANCH**

**RED CROSS BHAVAN , UNIT – IX , BHUBANESWAR – 751022**

**PHONE No – (+91-067)2390712 , 0647 , E-mail: [ircsosb@gmail.com](mailto:ircsosb@gmail.com) ,**

**Website : [odisharedcross.org](http://odisharedcross.org)**

**Memo No. : 1208/ RC/CEM/008/2022**

**Dated:23.08.2022**

Copy forwarded to office of Establishment ,Accounts section / Treasurer/ and all notice board of IRCS-OSB , and DPTC for information and necessary action. The NIT may be downloaded from IRCS-OSB website: [www.odisharedcross.org](http://www.odisharedcross.org).

Sd/-

**Honorary Secretary  
IRCS-OSB**

**Invitation of quotation for Supply and Installation of Water Tank (5000 Ltr.)x 2 Nos (As per the Fire Prevention and Safety Inspection Report) with all the accessories as per the Odisha Fire Safety Specification at IRCS-OSB , Bhubaneswar**

Sealed Quotations are hereby invited from the intending Registered Agencies/Firms/authorised distributors/dealers located at Bhubaneswar having valid PAN card and GSTIN for supply and installation of water Tank (5000 Ltr) x 2Nos as per the Fire Prevention and Safety Inspection Report for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 02.09.2022 at 11.00 AM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in "Tender Box" located in Administration Block of IRCS-OSB, Bhubaneswar.
- C) Rates must be quoted in Indian rupees and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) EMD @ 2% of the total quoted amount of the work should be deposited along with the tender documents in shape of Demand Draft only from any scheduled bank pledged in favour of the Honorary Secretary, IRCS-OSB, Bhubaneswar.
- H) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- I) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- J) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation: - Firm shall be registered with the Government of Odisha / Central Government. – The firm shall have valid GST/Other taxes and IT PAN. - The firm should not be black listed by any Govt. Agency/Dept.
- K) Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- L) **Delivery Period – within 15 days (Ten days) from Purchase order/Work Order**
- M) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.

- N) Security Deposit :** The security deposit deduction will be made at the rate of 10% from their gross bill amount for rectification of such defects in the work may be noticed within 12 months time after final completion of the work. The contractor shall rectify such defects within such period as the Competent Authority of IRCS-OSB may decide and if the contractor fails to rectify the defects within that period these will be rectified by the Competent Authority at the expense of the contractor.
- O) Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the **Odisha FIRE Service Department** .
- P) Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of IRCS-OSB , Bhubaneswar with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Honorary Secretary , IRCS-OSB, Bhubaneswar whose decision will be final and binding upon the contractor.
- Q) IRCS-OSB , Bhubaneswar reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the IRCS-OSB, Bhubaneswar will be final in this regard.**
- R) IRCS-OSB, Bhubaneswar reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the Honorary Secretary , IRCS-OSB , Bhubaneswar will be final in this regard.**
- S) The “Bidder”, interested to participate in the quotation/tender, should visit the site of work and get himself acquainted with site conditions before submitting the quotations/tenders.**

## **2. Special Terms & Conditions:**

- A) Bidder must quote the product as per specification provided in Annexure 1.**
- B) Catalog must be attached with quotation for technical evaluation.**
- C) The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the IRCS-OSB , Bhubaneswar, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**
- E) Work Experience certificate of similar nature of project executed from govt. of Odisha or India must be attached with quotation for technical evaluation**

**Encl.:**

**Annexure 1 (Specification)**

**Annexure 2 (Format of price bid)**

**Sd/-**

**Honorary Secretary**

**IRCS-OSB , Bhubaneswar**

**Annexure 1**

<b><u>Sl No</u></b>	<b>Particular</b>	<b>Specification</b>	<b>Required Qty.</b>
<b>01</b>	<b>Water Tank (As per the Fire Prevention and Safety Inspection Report) with all the accessories as per the Odisha Fire Safety Specification</b>	<ul style="list-style-type: none"><li>• Material – PVC</li><li>• Make –Sintax(White) with Red Cross Logo</li><li>• Capacity – 5000 Ltr each</li><li>• Triple Layer</li><li>• Fitting with 4" MS pipe as per the requirement (Site must be Visited by the Agency/Firm/bidder)</li></ul>	<b>02</b>
<b>02</b>	<b>Water tank Base as per the Specification</b>	<ul style="list-style-type: none"><li>• Minimum 3' Height from the roof level.</li><li>• With RCC material with proper fitting &amp; Fixing as per the specification.</li></ul>	<b>02</b>

**Note:-** The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the IRCS-OSB , Bhubaneswar, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

**ANNEXURE "2"**

**PRICE BIDFORM**

To,  
The Honorary Secretary  
IRCS-OSB, Bhubaneswar

Sir/Madam

1. I/We ..... Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY OF WATER TANK (5000 LTR.)x2 Nos AT IRCS-OSB , Bhubaneswar AGAINST THE QUOTATION NO. 1207/RC/CEM/008/2022-23" DUE ON 02.09.2022 05.00 PM for **Supply and Installation of Water Tank (5000 Ltr.)x2Nos ( As per the Fire Prevention and Safety Inspection Report) with all the accessories as per the Odisha Fire Safety Specification** at IRCS-OSB , Bhubaneswar".
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates

Sl No.	Particular/ Machine Type	Qty.	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP (Figure & Words)
01	<u>Water Tank</u> <ul style="list-style-type: none"><li>• Material – PVC</li><li>• Make – Sintax with Red Cross Logo</li><li>• Capacity – 5000 Ltr each</li><li>• Triple Layer</li></ul>	02					
02	<b>RCC Water Tank Base</b>	02					

**Note:-**

1. The Bidder must quote only recommended Make & Model.
2. The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be REJECTED.
3. The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
4. Catalog must be attached with quotation for technical evaluation.
5. The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the IRCS-OSB, Bhubaneswar, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date \_\_\_\_\_

(Name) \_\_\_\_\_

Place \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

GSTIN No.: \_\_\_\_\_