

NOTICE INVITING TENDER

FOR

Supply of Relief Materials

Tender No: 399 / RC /DMU/007/ 2020

Dated: 10/03/2023

The Honorary Secretary, IRCS-OSB, Red Cross Bhavan, Unit-IX, Bhubaneswar ,Odisha invites suitable rates from registered and reputed Firms/manufacturer's /supplier's having valid GST number for supplying of relief materials as per our specification. mentioned below. The Tender should be submitted in the office of the Honorary Secretary, IRCS-OSB, by eligible Firms/ Manufacturer's/ suppliers, fulfilling the said specifications.

Sl. No	Name of the Item	Qnty. Required	E.M.D (2%) in INR	Cost of Tender Documents	Period of completion	Supply Location
1	2	3	4	5	6	7
1	Saree of reputed brand (Cotton)	1000 Pcs.	2% of the total quoted value	Rs. 5000/-	07 days from the date of issue supply order.	Red Cross Bhavan , Unit – IX, Bhubaneswar-751022 (Including transportation Charges)
2	Bed Sheet (Cotton)	1000				
3	Lunghi (Cotton)	1000				
4	Gamucha (Cotton)	1000				
5	Dhoti(Cotton)	1000				

1. Specifications as per Annexure – I
2. Mode of Submission of tender: Tender should be submitted by courier/ speed post/ registered post/ in person to be dropped in the Tender Box placed in the O/o The Honorary Secretary, Indian Red Cross Society, Odisha State Branch, DMU, Red Cross Bhawan, Unit – IX , Bhubaneswar , 751022 within due date and time.
3. a) The tender call notice can be seen & be down loaded from official web site of IRCS-OSB (www.odisharedcross.org). The bidder who down load the bidding document from the internet site will have to pay the cost of bid document i.e. [Rs. 5000/-] in shape of demand draft from any nationalized bank payable at Bhubaneswar in favour of Honorary Secretary, IRCS-OSB , Bhubaneswar and submit the demand draft in separate envelop marked 'cost of the bidding document downloaded from internet ' with bid documents. The authority will not responsible , if any portion of the approved documents available in the office of Honorary Secretary , IRCS-OSB , Bhubaneswar is excluded or modified. The download facility will be available up to last date of sale of tender papers. The cost of bid documents is not refundable.

b) The copy of registration certificates, GST, PAN, affidavits including all required papers should be produced and should not write any conditions or make any changes addition, alteration and modification, otherwise tenders may be cancelled. The bidders have to sign all the pages of price bid i.e. as token of acceptance of the terms and conditions . Bidder should be produced the original documents to **Honorary Secretary, IRCS-OSB, Unit – IX, Bhubaneswar, Odisha** for verification with the Tender

Otherwise their tender will be rejected.

4. Critical Dates :-

Sl. No.	Description	Critical Dates
(i)	Start date for tender paper sale	: 10 th March 2023
(ii)	End date of tender paper sale	16 th March 2023
(iii)	Last date & time of seeking clarification.	: 16 th March 2023 till 4.00 PM
(iv)	Last date & time for submission of Tender.	: 16 th March 2023 till 04.00 pm
(v)	Date & time of opening of Tender.	: 17 th March 2023 at 03.30 pm

5. The offer for the supply shall remain open for acceptance for a period of 90 (Ninety) days from the date of opening of tender. If any Tenderer withdraws his/ her tender before the said period or makes any modifications in the terms and conditions of the tender, the said earnest money shall stand forfeited.
6. The EMD to be deposited with the tender should be 2% of the total tender amount (not for individual amount)
7. Sample(s)/ catalogue(s) of the items to be supplied may be submitted with the tender for better clarification otherwise tenders may be cancelled.
8. The material to be supplied at Red Cross Bhavan , Unit – IX, Bhubaneswar-751022
Including transportation Charges and labour charges .
9. Deduction of Taxes as applicable will be made from the final bills.
10. Further, any corrigendum can be seen from our office website only www.orisharedcross.org .
11. Authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

HONORARY SECRETARY

Annexure -1

Specification details of the following RELIEF Materials.

1. Saree

- a. Cotton
- b. Free Size (12 ft)
- c. Price range= Minimum Rs 100 & Maximum Rs 200/-

2. Bed Sheet

- a. Cotton
- b. Size = 6X3 ft
- c. Single
- d. Price range = Minimum Rs 100/- & Maximum Rs 200/-

3. Lungi / Gamucha

- a. Cotton
- b. Free Size
- c. Price range for Lungi = Minimum Rs 80/- Maximum Rs 100/-
- d. Price range for Gamucha= Minimum Rs 50/- Maximum Rs 80/-

4. Dhoti

- a. Cotton (White)
- b. Free Size
- c. Price range = Minimum Rs 100/- & Maximum Rs 150/-

Honorary Secretary
IRCS-OSB



Indian Red Cross Society, Odisha State Branch

Disaster Management Unit

Price Bid:

Sl	Item Description	Size/ Specification/ Brand	Rate Quoted per Piece in figure (INR)	Rate Quoted per Piece (in word)
01	Saree of reputed brand (Cotton) 1000 Pics			
02	Bed Sheet (Cotton) - 1000 Pics			
03	Lunghi(Cotton) - 1000 Pics			
04	Gamuchha(Cotton) - 1000 Pics			
05	Dhotti(Cotton) - 1000 Pics			
Total Amount				

1. Total Cost of the Tender=Rs. _____/- In words (Rupees

_____ only).

2. Deposited EMD @ 2% of the total Quoted amount :Rs. _____/- (Rupees _____

_____ only) deposited in shape of Demand Draft drawn in favor of Honorary Secretary IRCS-OSB, Payable at Bhubaneswar.

3. The Rate quoted above is inclusive of all taxes and inclusive of transportation cost to the office of IRCS-OSB, Bhubaneswar.

Signature of the Tenderer with seal